

Report to	Chippenham Area Board
Date of Meeting	5th March 2012
Title of Report	Annual Waiting Restriction Review 2011/12 Prioritisation of schemes

Purpose of Report

To approve Chippenham Community Area Transport Group's (CATG) recommendation for the prioritisation of the following schemes in the Annual Waiting Restriction Review:

1. Sheldon Road opposite junction for Stonelea Close (Community Issue 1621)
2. Middlefield Road, opposite the entrance to Hathaway Medical Centre (Community Issue 1976)

1. Background

- 1.1. During the course of each year, Wiltshire Council receives numerous petitions and requests for waiting restrictions. There is always a demand for new and changes to existing waiting and parking restrictions from individuals and communities, some are minor and some major.
- 1.2. All waiting and parking restrictions are controlled by a legal Order known as a Traffic Regulation Order (TRO). Enforcement is then carried out as a contravention of the legal Order. The TRO process can take many months to complete and the costs of developing proposals and consultation, together with the advertising and legal fees, can be substantial.
- 1.3. For this reason, schemes requiring a TRO are not normally carried out on an ad hoc basis. Experience has also shown that the introduction of ad hoc restrictions can result in shifting the problem elsewhere. Accordingly, a comprehensive review of the parking in a Town or Parish as a whole is the most effective and efficient way of dealing with parking issues.
- 1.4. It should be noted that works resulting from new developments and associated S106 agreements are progressed independently and requests relating to restrictions outside of schools are dealt with in the first instance through the School Travel Plan advisors.
- 1.5. In September 2011, Wiltshire Council proposed that it would be more appropriate, and indeed in line with Wiltshire Council's Corporate Goals, that the requests go directly to the Towns and Parish Councils. Town and Parish Councils have a more detailed knowledge of their local area, the extent of the issue, and the conflicting demands on the road space and would also be aware of specific issues which often only come to the authority's attention during the formal consultation period. *See Appendix 1 Waiting and Parking Restriction Review.*
- 1.6. A simple guidance sheet was produced to aid the Towns and Parishes in the initial analysis of the requests and to explain the prioritisation process. All existing requests on the current waiting list were sent to the Town and Parish Councils for their consideration.
- 1.7. Chippenham Town Council did not feel able to take on this work; the assessment process was therefore passed to the Chippenham Community Area Transport Group (CATG) to make recommendations to Chippenham Area Board.
- 1.8. A list of all requests received for waiting and parking restrictions in the Chippenham Community Area is attached *See Appendix 2*

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Waiting and Parking Restriction reviews HT- 030 -11 and its appendices 1 – 4
--	--

2. Main Considerations

- 2.1. The cost of processing individual requests is substantial (£3,000 for a simple change and up to £50,000 for a major review), therefore, to make the best use of taxpayers' money the approach to setting priorities has to be properly structured.
- 2.2. The top ranking requests from all areas will be assessed against the matrix attached at Appendix 1 and the scores reported to the Cabinet Member on an annual basis, for agreement on which schemes to progress.
- 2.3. It is anticipated that if an area within a Town or Parish is selected for progression, all requests for that Town / Parish will be considered as part of that review to ensure a holistic approach to the scheme design.
- 2.4. Chippenham Area Board will be advised of the schemes agreed for progression in the area. All schemes which are not selected for progression will be included in the following year's report.
- 2.5. The Chippenham CATG recommend that the following requests are prioritised:

Community Issue 1621	Sheldon Road opposite junction for Stonelea Close
Community Issue 1976	Middlefield Road, opposite the entrance to Hathaway Medical Centre

3. Environmental & Community Implications

There are no immediate environmental implications from the recommendations made in this report.

4. Financial Implications

There are no immediate financial implications from the recommendations made in this report.

5. Legal Implications

There are no specific Legal implications related to this report.

6. HR Implications

There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

There are no specific equality and inclusion implications related to this report.

8. CATG recommendations

To approve Chippenham Community Area Transport Group's (CATG) recommendation for the prioritisation of schemes at 2.3.

Appendices:	Appendix 1 - Waiting and Parking Restriction Review Appendix 2 – List of requests for Waiting and Parking restrictions in the Chippenham Community Area 2011/12
No unpublished documents have been relied upon in the preparation of this report.	
Report Author	Victoria Welsh, Community Area Manager Tel: 01249 706 446 E-mail: victoria.welsh@wiltshire.gov.uk